

REPORTS INVENTORY						CONTROL NO.			
PREPARE IN DUPLICATE									
1. TITLE OF REPORT (If a fill-in report include Form No.)						2. TYPE OF REPORT			
Status of Funds						<input checked="" type="checkbox"/> STATISTICAL <input type="checkbox"/> NARRATIVE <input type="checkbox"/> MACHINE-NAME LISTING			
						3. FUNCTIONAL AREA PERSONNEL LOGISTICS MEDICAL		TRAINING SECURITY FINANCE	
						ADMIN. GENERAL		OTHER (specify)	
4. NO. OF COPIES PREPARED		5. FREQUENCY (weekly, monthly, quarterly, etc.)				6. DISTRIBUTION (No. of components not number of copies)			
8		Monthly				2			
7. FORMAT (memorandum, form computer print-out, etc)		8. ADP PROCESSING				9. DIRECTIVE AUTHORITY REQUIRING REPORT			
Memo		<input type="checkbox"/> YES IF YES GIVE ADP PROCESSING NO. <input checked="" type="checkbox"/> NO				STAT			
10. PREPARING COMPONENT (include lowest level contributing information to report)				11. FEEDER REPORTS (Stat <input type="checkbox"/> and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)					
SPS/DDS&T									
12. COST FACTORS									
A. MANUAL PREPARATION AND REVIEW COSTS									
GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED = COST PER YEAR		
B. COSTS OF COMPUTER PRODUCED REPORTS									
TOTAL COSTS PER YEAR						\$ 2,176.96			
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.									
							STAT		
14. FUTURE GOALS									
GOAL PROPOSED BY COMPONENT FOR THIS REPORT						ESTIMATED SAVINGS			
<input checked="" type="checkbox"/> RETAIN AS IS <input type="checkbox"/> CHANGE <input type="checkbox"/> DISCONTINUE <input type="checkbox"/> OTHER (explain)						MAN-HOURS			
						DOLLARS			
16. DATE OF INVENTORY		17. NAME AND TITLE OF PERSON FURNISHING INFORMATION				18. EXTENSION			
21 Oct 1970		SPS/DDS&T							